

Minutes of Smisby Parish Council

Parish Council Meeting 10th November 2020

Smisby Parish Council Attendance: Councillors Rushman, Taft, Cuming, Das and Brooke.
Parish Clerk Caroline Crowder

Members of the public and other organisations: District Councillors Churchill and Haines,
County Councillor Chilton and two members of the public

1. Apologies for Absence

None.

2. Declarations of Interest on Items on the Agenda

None.

3. Any Agenda items that should be taken with the public excluded

None

4. Chairman's Communications

- a. Wreaths were laid on behalf of the Parish Council and District Council at the War Memorial on Remembrance Sunday. Peggy Moore from the village gave a short memorial speech. There were members of the public present and all the Covid-19 rules were adhered to.
- b. Normal practice would be to have a switching on ceremony for the Christmas Tree lights, due to the current lockdown rules this would not be possible. However, the Council discussed that as the lockdown rules were due to be altered at the beginning of December, they would plan to have the lights switched on the first full weekend of December. **Action the Chair to communicate details closer to the time when the new Covid-19 rules had been announced.**

5. Clerks Report

- a. The auditors have accepted our notification of exemption status for this year's audit.
- b. The Smisby War Memorial has now been made into a listed building, which in itself would provide some protection for it. Although the memorial and land do

not belong to the Parish Council, the memorial has been maintained in recent years by the Council.

- c. Census 2021 is to occur on Sunday 21st March 2021, this had been communicated to the councillors by the Office of National Statistics.

6. Public Questions and Comments

- a. A member of the public advised they had seen an increase in animal waste on the pathways leading to the playing field. They had put up some signs reminding the public that they should clear up after their animals.
- b. The same member of the public advised there were numerous potholes in the roads around the village. The Clerk advised that these should be reported to DCC and the more people reporting the issue the more focus it would put onto the issue.

7. Approval of Minutes from Smisby Parish Council Meeting held on 8th September 2020

All Councillors approved and the Chair will digitally sign after the meeting.



03- Smisby Parish
Council Meeting Mi

8. Telephone Box

- a. Councillor Rushman advised that the old telephone box has now been moved and the pavement made good.
- b. Councillor Taft advised that the company the council had employed for the ground works for the new telephone box had some issues and could no longer fulfil this work until next year. As we have other contractors lined up to do their work sooner, he has sought other quotes for the work. He had provided to all Councillors a quote from G J Grouse for £1,650.00. **All Councillors agreed to this quote, action Clerk to advise G J Grouse to commence work agreeing timescales with Councillor Taft. Councillor Taft to advise the Clerk when the grounds work is complete, who can then chase BT for the delivery of the phone box.**

9. Parking

- a. County Councillor Chilton was asked for an update on the Councils request for a visit by Highways in respect of the parking assessment and footpath issues. **Action County Councillor Chilton to provide an update from DCC Highways.**

10. Smisby Lockup

Councillor Taft had met with the SDDC Conservation Officer and a Conservation Specialist company and they had advised of some work that they thought would be appropriate for the

maintenance of the Lockup. **Action Councillor Taft to circulate the details of this work and the approximate costings.** It was discussed that this work would not be able to take place in the winter months due to the lime mortar used. The Chair also asked all to investigate any potential grants that could be applied for to pay for the work.

11. Communication

Councillor Rushman has drafted the next newsletter and hopes to have this printed within the next few days for distribution.

12. Drains and Flooding

Although no recent flooding has been seen with the autumn falling leaves and rain over the winter months, no further work by DCC, Severn Trent or the Environment Agency had been seen in the village. This prompted concerns over whether the drains had been cleared recently. District Councillor Churchill advised that another of his parish councils had similar issues and had been working with Richard Ward from DCC, who had been very helpful. **Action Councillor Taft to chase DCC Highways copying in Richard Ward and County Councillor Chilton.**

13. Community Speed Watch

Councillor Cuming advised that due to the current Covid-19 regulations he had not been able to set up a time for the police to train the volunteers. He hoped that he would be able to arrange this soon. He also advised that they could do with some more volunteers. **Action Councillor Rushman to add this to the next newsletter.** As the training was not currently planned there was not an immediate need to purchase our own equipment (circa £500.00) and Melbourne have equipment that they may be willing to loan to the Parish.

14. Parish Field

The parish field tenancy was discussed by the Councillors as it was due for renewal. The Councillors felt that the money they pay to the Parochial Charity for the lease and also the grounds maintenance work that they paid contractors for could be put to other uses in the parish. **Action Councillor Brooke to write a letter to the Parochial Charity enquiring if they could look into these costs not being levied onto the Parish Council.**

15. Nomination for Parochial Charity

The Parochial Charity has asked the Parish Council for their nomination of a trustee onto the charity. After discussion the Parish Councillors decided they needed more information on the role of the trustee and the links back into the Parish Council. **All**

Councillors agreed that they would like to meet with the Parochial Charity to discuss this further. Action the Clerk to write to the Charity requesting a meeting.

16. To discuss and agree any response to any Current Planning Applications

No applications to discuss.

17. District and County Councillor Updates

- a. District Councillor Haines advised that SDDC had now taken on a new refuse collection crew to try and alleviate the increased workload that had been seen on recycling collections during the current COVID-19 pandemic. If bins were still missed the parishioners were advised to leave their bins out the next day and they would hopefully be collected then. Councillor Brooke said that he would like it known that he thought SDDC refuse collection had been doing a great job and he had no complaints. Area Forum meetings had not been taking place during the pandemic and they were now hoping to move these into a digital meeting in the next year. The two district councillors are holding a virtual surgery on 2nd December 2020 in the evening, if anybody wished to talk them, they should contact them directly to book a time.
- b. District Councillor Churchill thanks Councillor Rushman for presenting the SDDC wreath on their behalf in order to cut down on the amount of people present during the current lockdown. The wild flower scheme that had been run this year was a great success and they were now discussing with DCC how to alter the mowing regime in order to maintain these for the following years. There had been a climate change briefing at SDDC and he would keep us up to date on any further information that was made available. He advised people to report any fly tipping that they witnessed in order for SDDC to come out and clear this away, there had been a significant increase in this area since the pandemic start. He also wished to thank the village Lengthsman for all the work they are undertaking.
- c. County Councillor Chilton is still holding physical surgeries on the first Saturday of each month at the Melbourne Assembly Rooms. She pointed the Councillors to the DCC website and Land Drainage Act of 1991 and 1994 for further information on flooding issues. She requested that all potholes were reported in to DCC on the do it now webpage, there is a link to this from the Parish Council webpage. Councillor Taft advised he would report them on behalf of the member of public who spoke earlier. She also asked if it would be possible to move the district and county councillors' updates to the start of the meeting.

18. Dates of Future Meetings 2021

12th January, 9th March, 18th May, 13th July, 14th September, 9th November.

19. Approval of Payments

a.	HMRC	Employer payment	£157.60
b.	Clerk	Clerk's salary	£435.45
c.	D Whitby	Playground inspections	£40.00
d.	H Salt	Lengthsman	£50.00
e.	Bloomin Gardens	Grounds Maintenance	£432.00
f.	Clerk (Zoom)	Zoom Meeting	£14.39

All Councillors agreed to the payments, Clerk to pay digitally



November 2020
Payment Schedule si

20. Payments Received

None.

21. Communications received since last meeting

- a. NALC x 29
- b. DALC x 13
- c. County Councillor Chilton x 6
- d. CVS x 7
- e. DCC x 8
- f. SDDC x 5
- g. District Councillor Churchill x 3
- h. Police x
- i. District Councillor Haines x 1
- j. Parochial council x 1
- k. Village Hall x
- l. Councillor Taft x 2
- m. Historic England
- n. Office for National Statistics x 1

The Chairman thanked the Parish Councillors for attending and declared the meeting closed. The date of the next Parish Council meeting will be on Tuesday 12th January 2021 (virtual or physical to be decided by Clerk and Chair).

Signed:  Date: Jan 13, 2021

Sarah Rushman (Jan 13, 2021 13:19 GMT)

04- Smisby Parish Council Meeting Minutes - 10th November 2020

Final Audit Report

2021-01-13

Created:	2021-01-12
By:	Caroline Crowder (smisbyparishclerk@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA1s0WffQdzVtxldprOXvBjISWra-rksWq

"04- Smisby Parish Council Meeting Minutes - 10th November 2020" History

-  Document created by Caroline Crowder (smisbyparishclerk@gmail.com)
2021-01-12 - 8:23:08 PM GMT- IP address: 86.18.159.248
-  Document emailed to Sarah Rushman (sarahrushman@doctors.org.uk) for signature
2021-01-12 - 8:23:49 PM GMT
-  Email viewed by Sarah Rushman (sarahrushman@doctors.org.uk)
2021-01-12 - 10:31:56 PM GMT- IP address: 86.152.107.215
-  Document e-signed by Sarah Rushman (sarahrushman@doctors.org.uk)
Signature Date: 2021-01-13 - 1:19:31 PM GMT - Time Source: server- IP address: 86.152.107.215
-  Agreement completed.
2021-01-13 - 1:19:31 PM GMT