

Smisby Parish Council
Parish Council Meeting 5th August

Minutes of Smisby Parish Council Meeting held at 7.30pm on 5th August 2019.

Smisby Parish Council Attendance

Parish Clerk Emma Stroud

Members of the public and other organisations

District Councillors Haines, Churchill and Fitzpatrick; County Councillor Chilton and 12 members of the public

1 To Receive Apologies for Absence

None

2 Co-option of Parish Councillors

The meeting was opened by District Councillor Haines who advised that co-option of all Parish Councillors was needed as they had not been elected via an election. Sarah Rushman, Chris Taft, Hannah Das, Michael Cuming and Richard Brooke all wished to be co-opted as Smisby Parish Council. This was proposed by District Councillor Churchill and seconded by District Councillor Haines. All new Parish Councillors submitted a declaration of acceptance of office.

3 Appointment of Chairman

Councillor Rushman, who had previously been the Vice Chairman, volunteered to be considered for the Chairman. This was proposed by Councillor Cuming and seconded by Councillor Brooke. All councillors voted for Councillor Rushman to be appointed Chairman.

4 Appointment of Vice Chairman

Councillor Taft volunteered to be considered for Vice Chairman. This was proposed by Councillor Rushman and seconded by Councillor Cuming. All councillors voted for Councillor Taft to be appointed Vice Chairman.

5 Parish Clerk Handover

Emma Stroud officially stood down as clerk and handed the role over to Caroline Crowder. The Chairman thanked Emma for all her work in the Clerk role.

6 To Receive Declarations of Interest on Items on the Agenda

No declarations received. All councillors asked to submit a register of disclosable pecuniary interests form to the Clerk.

- 7 To Determine which Items if an on the Agenda should be taken with the public excluded
None

8 Chairman's Communications

The Chairman thanked all previous councillors for their commitment and work. After consideration it was decided that the Parish Council meetings would continue on the second Tuesday of every other month, with the next meeting being in September.

9 Opportunity for public questions

A member of the public advised that on the B5006 there was no perceivable footpath up to the crossroads. There has always been a footpath in the past but it is now grassed over and therefore difficult to use. Highways maintenance is undertaken by Derbyshire District Council (DCC). It was agreed that this issue needed logging with them for action to be taken, and the clerk would raise an incident with DCC, member of the public was to email the clerk with exact details of the issue location.

Potholes around Smisby were being reported but no action was seen to be taken by DCC. It was agreed that the Clerk would write to DCC to find out what action was being taken.

County Councillor Chilton advised that there is a Community Leadership Scheme that she could recommend projects to for funding. Anybody wishing to apply should contact herself.

10 Approval of minutes from Parish Council meetings held on 28th March and 14th May 2019

These were approved and signed by the Chairman as being accurate.

11 Update on actions from previous minutes not otherwise on agenda

No updates

12 Road Safety (B5006)

Councillor Taft updated the group. Members of public expressed their concerns that serious injury may be caused if safety concerns were not addressed. County Councillor Chilton provided an update from DCC Highways that they have agreed to replace the rumble strips, repaint the white markings on the road, move obscured 40 signs backing them with yellow, graduated triangle markings on the road, move Derbyshire watch your speed behind North West Leicestershire sign and a second 40 sign further along the road. The only point they could not agree to was the addition of more rumble strips as they were

within 200 metres of a property. This work should be carried out within 12 weeks from the 31st July 2019.

It was agreed that the Clerk would find out the Police contact for the Smisby area and this would be made available to the public for them to report any of their concerns to them.

13 BT Phone Box

There has been no final decision on the future use of the phone box. The public were asked to submit their ideas and opinions to the Council. Once the use has been decided the Parochial charity have agreed to fund the move and refurbishment.

14 Crime Prevention

It was suggested by a member of the public that we contact Packington Parish as they are of a similar size, to find out their views on CCTV. There are concerns over who would be responsible for the CCTV as well as the funding and maintenance of it. It was suggested that Chris Smith Communities Manager, from SDDC be invited to the next meeting to discuss CCTV.

It was suggested that a Neighbourhood Watch scheme could be set up. Clerk to find out details and make them available to the public

15 The Poplars Boundary Wall

The Harper Crew Estate have confirmed that they are to refurbish the wall and planning has gone in to remove a tree. They are not currently prepared to reinstall a pavement. It was agreed that we would take this up with DCC upon completion of the wall work

16 Highway maintenance matters (including potholes)

This was covered under section 9

17 Planning Applications

9/2019/0772 already discussed under section 15.

18 Questions and reports from SDDC and DDC Councillors

District Councillor Churchill advised that SDDC have produced some contacts flyers. He will provide the details for the Parish Council to include in their next newsletter.

County Councillor Chilton is to provide details of schemes such as the Handyman for inclusion in the next newsletter.

It was suggested that any physical leaflets could be placed into the phone box.

19 Clerks Report

An updated data privacy notice is to be issued out to all the councillors for approval

20 Review and Agree Grounds Maintenance Contracts

The Clerk had asked four companies to provide quotes, two of them had submitted their quotes. It was agreed that Bloomin' Gardens were to be awarded the contract, Clerk to advise them of this decision.

21 Review and agree insurance documents for 2019/20

Agreed and payment issued

22 Approval of Annual Governance Statement 2018/19

This was approved and signed by the Chairman and Clerk in the May 2019 minutes, reference 23

23 Approval of Accounting Statement 2018/19

This was approved and signed by the Chairman and Clerk

24 Approve payments

Payments approved as below.

Payee	Value (£)	Reason/Invoice Number	Cheque No
Bloomin Gardens	360.00	Replacement cheque for 937	941
Kilworth Machinery	54.96	Newsletter	942
B. Wood	100.00	Internal audit	943
H. Salt	50.00	Lengthsman	944
D. Whitby	40.00	Playground Inspection	945
E. Stroud	353.16	Salary	946
L. South	15.00	Annual website fee	947

25 Set dates for 2019/20 parish meetings

10th September 2019

12th November 2019

7th January 2020

10th March 2020

12th May 2020 (including AGM)

14th July 2020

25 **Action Log**

Date Raised	Owner	Action	Progress	Date Closed
05/08/19	Clerk	Raise incident with DCC		

		Highways to clear the footpath along the B5006.		
05/08/19	Clerk	Write to DCC Highways about the number of potholes around Smisby and ask what action they are taking to address this issue.		
05/08/19	Clerk	Issue updated privacy notice to all councillors for approval at next meeting		
05/08/19	Clerk	Advise Bloomin' Gardens they have the grounds maintenance contract		

The Chairman thanked the Parish Councillors for attending and declared the meeting closed. The date of the next Parish Council meeting will be on Tuesday 10th September 2019 at 19:30 in the Smisby Village Hall.

Signed: Date: