

Smisby Parish Council

9th May 2011

To the Newly Elected Members of the Smisby Parish Council

Dear Councillor,

You are summoned to attend the Annual Parish Meeting and Annual General Meeting of Smisby Parish Council to be held from 7:00pm on Tuesday 10th May in the Smisby Village Hall.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the Council meeting.

Yours sincerely

Neil Jenkinson

Smisby Parish Clerk

Agenda

1. Apologies
2. Election of Chairman for Year 2011/12
3. To receive the Chairman's Declaration of Acceptance of Office
4. Election of Vice Chairman for Year 2011/2012
5. To receive the councillors' Declarations of Members Interests forms (already circulated)
6. Declaration of any personal or prejudicial interest
7. Approval of Minutes of previous Meeting held on 8th March 2011
8. Matters Arising from previous meetings
9. Public questions and comments (10 minutes available)
10. Chairman's communications (if any)
11. Set dates for 2011/12 Parish Council meetings
12. To approve Annual Accounts for the year ended 31st March 2011
13. To approve the financial report and variance summary for 2010/11
14. To approve Payment of Accounts

SDDC, Supply of 50 Trade Waste Sacks	£50.08
H Salt, Parish Lengthsman: Apr village tidy No.1	£50.00
March 2011, Newsletter printing 120 copies, 6 sides @ 5p/side	£36.00
Clerks Expenses (38 miles @ 60p/mile)	£22.80
Aon Local Councils Insurance renewal	£456.08
Bloomin' Gardens Grounds maintenance (First of 4 payments, May, July, Sept and Nov)	£483.14

15. Appointment of the internal auditor for 2010/11 accounts
16. Review of bank account and arrangements to obtain signatories
17. Update on Filing Cabinet for Storage of Parish Council Files in the Village Hall.
18. Update of Payphone Status with BT
19. B5006 Speeding status:
20. The Stumps legal status:
21. Clerk/Responsible Financial Officers Contract of Employment
22. Planning matters:
 - 9/2011/0334, Application for a lawful development certificate for an existing use as 6 self-contained apartments at Smisby Manor, 1-6 The Courtyard, Annwell Lane, Smisby, Ashby-de-la-Zouch , Leicestershire, LE65 2TA.
23. Questions from Councillors (NALC Standing Orders 24 to 27)
24. Correspondence:

From	Correspondence for Action
AON	•
DDC	<ul style="list-style-type: none"> • Flood liaison letter requesting about historic floods in the Smisby Parish. • The future installation of bus shelters ion the Smisby Parish.

From	Correspondence: For information
Community Safety	• Various emails some previously circulated
DALC	• Various circulars No. 12-27
DCC	• Correspondence with Dick hardy (Environmental Services) requesting confirmation of legal status of the Stumps road way.
Derbyshire Constabulary	<ul style="list-style-type: none"> • Various Ringmaster emails the ones of relevance to Smisby previously circulated by email. • Safer Neighbourhood Poster for meeting 8th June 2011
HMRC	None
National Forest	Summer Evening Walks Exploring South Derbyshire Leaflet.
Nat West	Bank Statement sheets 180, 1 Feb 2011 to 5 Apr 2011 Balance £6,267.26
SDDC	<ul style="list-style-type: none"> • Confirmation of Precept Stage 1 Payment £1,847.00 • Confirmation of Concurrent Expense Claim for 2010/11 £1,598.00 • Notification of District & Parish Council Elections & Referendum for AV • Notification of Nominations for Election in District & Parish Council ElectionsElections. • Notification of Chapel Street road closure for Royal Wedding Street Party • Chairman's Charity Classic Concert Saturday 14th May 2011, Tickets Still Available.